



# Outdoor Stand-Alone Weatherproof Keypads

## Quick User Programming Guide



(SK-2323-SDQ shown)



(SK-1323-SPQ shown)

Model Number	2 Relay Outputs	Backlit Keys	Proximity Reader
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### Mullion-Style Keypads

SK-2323-SDQ	✓	✓	
SK-2323-SPQ	✓	✓	✓

### Sealed-Environment Keypads

SK-1323-SDQ	✓	✓	
SK-1323-SPQ	✓	✓	✓

For complete programming instructions, please see page 10 of the User Manual.

## Programming Tips

- Program new Master Code immediately.
- Program the Output #1 access mode immediately, or the keypad will only accept user cards.
- Take note of the keypad status LEDs—
  - **Right LED Green:** Standby
  - **Left LED Solid Red/Right LED Solid Orange:** Programming Mode
  - **Right LED Flashing Orange:** Awaiting code/card entry
- If unsure of which mode the keypad is in, press **#** until the right LED is green. The keypad is now in the standby mode. Enter the master code twice to return to Programming Mode.
- For complete programming instructions, see page 10 of the User Manual.

## Programming the Master Code

1. Enter Programming Mode by entering the Master Code twice.  
(Default Master Code is **12345**)
2. Enter **\*3**.
3. Enter the new 5-digit Master Code twice.

**Example:** If the desired new Master Code is **54321**, enter:

**5 4 3 2 1 5 4 3 2 1**

4. Exit Programming Mode by pressing **#**.

## Setting the Output #1 Access Mode\*

**DEFAULT: User card only. To use codes, you MUST set mode to **01** or **02**.**

1. Enter Programming Mode by entering the Master Code twice.
2. Enter **\*0**.
3. Enter one of the following:
  - 00 User card ONLY (DEFAULT)**
  - 01 Either user card OR user code**
  - 02 User card AND user code**

**Note:** The Output #1 Access Mode must be programmed in order for the SK-2323-SPQ and SK-1323-SPQ to accept user codes.

4. Exit Programming Mode by pressing **#**.

\*SK-2323-SPQ and SK-1323-SPQ only.

## Programming Output #1

Each Output #1 user can be programmed to have a user code and a user card.\*

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### 1.1 User Code Only

1. Enter Programming Mode by entering the Master Code twice.
  2. Enter a user ID number. ( 0 0 0 to 9 9 9 )
  3. If the left LED is red, previous user data exists. Clear it by entering \* \* .  
The keypad will beep in confirmation and the left LED will turn green.
  4. Enter a new 5-digit user code.
  5. To program the next user, repeat from step 2 in section 1.1, 1.2, or 1.3.
  6. Exit Programming Mode by pressing # .
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### 1.2 User Card Only\*

1. Enter Programming Mode by entering the Master Code twice.
  2. Enter a user ID number. ( 0 0 0 to 9 9 9 )
  3. If the left LED is red, previous user data exists. Clear it by entering \* \* .  
The keypad will beep in confirmation and the left LED will turn green.
  4. Swipe a new user card.
  5. Return to Programming Mode by pressing # .
  6. To program the next user, repeat from step 2 in section 1.1, 1.2, or 1.3.
  7. Exit Programming Mode by pressing # again.
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### 1.3 User Card and Code\*

1. Enter Programming Mode by entering the Master Code twice.
  2. Enter a user ID number. ( 0 0 0 to 9 9 9 )
  3. If the left LED is red, previous user data exists. Clear it by entering \* \* .  
The keypad will beep in confirmation and the left LED will turn green.
  4. Swipe a new user card.
  5. Enter a new 5-digit user code.
  6. To program the next user, repeat from step 2 in section 1.1, 1.2, or 1.3.
  7. Exit Programming Mode by pressing # .
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\*SK-2323-SPQ and SK-1323-SPQ only.

## Programming Output #2

Each Output #2 user may only have a user code OR a user card programmed.

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### 2.1 Programming an Output #2 User Code

1. Enter Programming Mode by entering the Master Code twice.
  2. Enter **\*4**.
  3. Enter a user ID number. ( **00** to **09** )
  4. If the left LED is red, previous user data exists. Clear it by entering **\*\*** .  
The keypad will beep in confirmation and the left LED will turn green.
  5. Enter a new 5-digit user code.
  6. To program the next user, repeat from step 3 in section 2.1 or 2.2.
  7. Return to Programming Mode by pressing **#** .
  8. Exit Programming Mode by pressing **#** again .
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### 2.2 Programming an Output #2 User Card\*

1. Enter Programming Mode by entering the Master Code twice.
2. Enter **\*4**.
3. Enter a user ID number. ( **00** to **09** )
4. If the left LED is red, previous user data exists. Clear it by entering **\*\*** .  
The keypad will beep in confirmation and the left LED will turn green.
5. Swipe a new user card.
6. To program the next user, repeat from step 3 in section 2.1 or 2.2.
7. Return to Programming Mode by pressing **#** .
8. Exit Programming Mode by pressing **#** again.

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\*SK-2323-SPQ and SK-1323-SPQ only.

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